

NCSL Managers Agreement

The purpose of this agreement is to clearly define the responsibilities between the **North Suburban Church Softball League** hereinafter referred to as **NCSL** and the **Representative** of a participating softball team which represents its church hereinafter referred to as **MANAGER**

As a voluntary Manager of a registered participating team you understand and agree that the Board of Directors is the sole authority of the league with the Director of the league having final say in all matters.

As a voluntary Manager you understand and agree that you are assuming primary responsibility for your participating team and the Board of Directors may impose disciplinary action on you or members of your team if items listed in this agreement are not adhered to. Disciplinary actions may include suspension of one or more NCSL games or seasons, suspension of USSSA eligibility, forfeits, and team sanctions in regards to awards, discounts, all star, post season and all star play as well as team fines.

Responsibilities of the NCSL are as follows:

- Uphold the integrity, character, and safety of the NCSL at all times.
- Provide adequate and safe playing fields for all participating teams to compete on.
- Provide certified USSSA umpires to officiate all league games.
- Provide at least one USSSA certified softball for each scheduled regular season home game plus two additional certified softballs.
- Provide one USSSA Scorebook per season and other pertinent documentation the USSSA and/or NCSL feels necessary.
- Schedule all regular season, make-up, all-star and post season games.
- Reschedule games (if needed) in a timely manner.
- Communicate important information through the league website, email, phone, or text as needed in a timely manner.
- Communicate with city representatives, supervisor of umpires, umpires, managers, and players as required.
- Address manager, player, umpire, spectator concerns, complaints, or issues in a timely and professional manner.
- Monitor and maintain league website including; rosters, rules, bylaws, news, schedule, etc
- Use league funds for the intended purpose of running a successful league.
- Have knowledge of current USSSA and league rules, bylaws, information or have the necessary resources available.
- Abide by all USSSA/MRPA rules, policies and procedures.
- Hold one Managers meeting before league play starts to communicate league information and distribute materials.
- Hold two annual Board of Director meetings to ensure a continued successful league.
- Respect every participating team, manager, player, and spectator at all times including but not limited to; conversation, actions, personal information, and privacy.

Responsibilities of the Manager of a participating team in the NCSL are as follows:

- Uphold the integrity, character, and safety of the NCSL at all times.
- Maintain control and assume responsibility of players and spectators associated with your team.
- Understand USSSA and NCSL rules and ensure your team abides by them.
- Provide the required participating team fee amount on or before the due date indicated at registration.
- Agree to any and all policy indicated during the registration process regarding league fees and fielding a full team.
- Act as the primary contact and liaison between the league and participating players.
- Provide accurate and required Manager contact information; including; home address, updated email, and phone number(s).
- Provide a required accurate roster with each participating players first and last names including a valid email address.
- Ensure playing roster is accurate and current according to league rules.
- Ensure your team has enough required players to participate each week.
- Notify the league and the opposing Manager at least two (2) hours before your first scheduled game time if you know you will not have enough required players to compete.
- Ensure each participating player reads, understands and signs the NCSL Code of Conduct/Waiver before playing.
- Keep accurate and honest scores and stats according to league rules.
- Enter scores and stats weekly (including indicating which players participated each week) according to league rules.
- Log-into the 'Mangers Box' at least once per week throughout the season in order to gain important league information.
- Report any issues, situations, problems, that conflict with USSSA and/or NCSL rules/bylaws to the league as soon as possible so that it can be corrected in a timely manner.
- Attend or send a representative to the required annual Managers Meeting.
- Respect league personnel, umpires, opposing managers, players and spectators at all times.

Subject to Change

This agreement is subject to change at any time at the sole discretion of the NCSL Board of Directors. The league must notify Managers of any modifications before the next scheduled games before it comes into effect.



Tony Fontaine - NCSL Director